



P.O. Box 9332  
Salt Lake City, Utah 84109—0332  
<http://www.uagc.org>

## UTAH ASSOCIATION FOR GIFTED CHILDREN BYLAWS

Mission Statement: Utah Association for Gifted Children advocates for the diverse population of gifted children in the State of Utah. We advance the understanding of the academic and social/emotional needs of gifted children among community leaders, policy makers, educators and parents. We promote the development of quality services to provide educational opportunities for gifted students. We increase the capacity of educators and parents to be agents of change in their schools and communities and in the lives of gifted children.

### Article I – Name

- 1.1 The name of this organization shall be the Utah Association for Gifted Children.
- 1.2 It shall be a duly recognized affiliate of the National Association for Gifted Children.

### Article II – Purpose

- 2.1 The purposes of the Association are to serve as a public advocate for the diverse population of gifted and talented students in Utah.

### Article III – Membership

- 3.1 Membership shall be open to any individual, institution, or group desiring to foster the purpose of this Association.
- 3.2 Local groups may affiliate with this state association.
- 3.3 Each full member shall be entitled to one vote when dues are current.
- 3.4 Membership dues are set annually by the Executive Board.

### Article IV – Officers

- 4.1 The Executive Board shall be the governing board of the Association, and shall be composed of the elected officers. The elected officers may consist of a President, Immediate Past President/President-elect on alternating years, Advocacy Chair, Public Relations Chair, Membership Chair, Affiliate Chair, Programs Chair, Parent Outreach, Secretary/Historian, and Treasurer. *All officers must be Association members in good standing.*
- 4.2 The President's term shall be two years. All other officers' terms shall be one year.
- 4.3 The election of officers shall take place no later than two months prior to the annual meeting. The executive board will at it's discretion choose the method it feels best to conduct the election. Options include but are not limited to the following: voice or ballot vote at a meeting, email, website etc.
- 4.4 Officers shall be presented to the membership at the annual meeting.
- 4.5 In the event of a vacancy in any position during a term of office, the Executive Board shall appoint an interim successor.
- 4.6 The Executive Board must include at least two (2) educators and at least two (2) parents who are not employed as licensed educators.



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#### **Article V – Duties of Officers**

- 5.1 President: Presides over the business of the Association.
- 5.2 Immediate Past President: Coordinates the association's annual awards and assists the President in conducting the business of the association.
- 5.3 President-elect: Co-chairs the Annual Conference, coordinates the association's annual awards and assists the President in conducting the business of the association.
- 5.4 Advocacy Chair: Plans and directs activities of the Association related to advocacy and legislative affairs.
- 5.5 Public Relations Chair: Organizes and disseminates a *periodical (online)* and other publications designed to promote the purposes of this organization.
- 5.6 Membership Chair: Generates and maintains memberships in the association.
- 5.7 Affiliate Chair: Assists the development of local affiliates.
- 5.8 Programs Chair: Plans and directs the regular meetings of the Association, oversees the activities of ad hoc annual meeting committees.
- 5.9 Parent Outreach Chair: Assists in extending opportunities and services to parents and students
- 5.10 Secretary: Records attendance at all meetings, takes minutes of all meetings, and conducts correspondence of the Association as needed.
- 5.11 Treasurer: Maintains the financial records of the Association.
- 5.12 Historian: Documents events and maintains the history of the Association.

#### **Article VI – Meetings**

- 6.1 Annual meeting: Shall be held each year at the call of the President or a majority vote of the Executive Board.
- 6.2 Regular meetings: Shall be held a minimum of two times during the year at the call of the President or a majority vote of the Executive Board.
- 6.3 Executive Board Retreat: Shall be held at the call of the President or a majority vote of the Executive Board. The President may invite the Executive Board, all past Presidents, University Liaisons, a Utah State Office of Education liaison, District Coordinators representatives, and Presidents of local affiliates to further the purpose of the association.

#### **Article VII Committees**

- 7.1 The President and Vice-Presidents may establish ad hoc committees.
- 7.2 The Nominations committee shall be composed of the President, Immediate Past President or President Elect, and one other member of the Executive Board appointed by the President. This committee shall nominate a slate of officers to be voted on no later than 2 months prior to the annual meeting.

#### **Article VII – Amendments**

- 8.1 Amendments to these by-laws may be made at any regular or annual meeting by a two-thirds vote of those present. Notification in writing of the proposed amendments shall go to each member at least two weeks prior to the meeting at which the voting is to take place.